

Pakatakan Farmers Market

Physical Address: 46676 NY Route 30, Halcottsville, NY 12438

Mailing Address: PO Box 881, Margaretville, NY 12455

Phone: 845.586.3326 – active during market season only

Email: RoundBarnMarket@gmail.com



VENDOR APPLICATION FORM

VENDOR INFORMATION

COMPANY / FIRM NAME		DATE
ALTERNATE NAME if applicable / (doing business as)		TAX ID NUMBER FEIN OR SSN
POINT OF CONTACT NAME	TITLE	
PHYSICAL ADDRESS		
MAILING ADDRESS if different from address above		
LANDLINE PHONE	CELL PHONE	VENDOR EMAIL
COUNTY	VENDOR WEBSITE	
TAX EXEMPT? Y or N	NY SALES TAX IDENTIFICATION NUMBER	

VENDOR TYPE

<input type="checkbox"/>	FARMER/PRODUCER	<input type="checkbox"/>	ARTISAN/CRAFTER	<input type="checkbox"/>	PREPARED FOOD
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PREFERRED LOCATION

<input type="checkbox"/>	INSIDE BARN	<input type="checkbox"/>	PAVILION	<input type="checkbox"/>	OUTDOOR
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PREFERRED STALL SIZE

<input type="checkbox"/>	FULL STALL	<input type="checkbox"/>	HALF STALL (LIMITED AVAILABILITY)	<input type="checkbox"/>	MULTIPLE STALLS # _____
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PARTICIPATION

<input type="checkbox"/>	FULL SEASON (5/18 – 10/12)	<input type="checkbox"/>	EXTENDED SEASON (10/19 – 11/30)	<input type="checkbox"/>	HOLIDAY MARKET – (11/30)
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Please attach certificate of insurance naming the Round Barn of Halcottsville dba Pakatakan Farmers Market as an additional insured, sales tax certificate, and any other required licenses or permits for production/sale.

Product List

Please list all products that you would like to sell. See instructions below.

FARMERS/PRODUCERS: Please list all products you plan to grow/produce for sale. You do not need to list variety, but you do need to be specific as to type. (example- instead of listing “greens” list lettuce, spinach, etc.) In addition, please list all processed or value-added products you plan to sell. (example: jelly from berries, cider from apples, etc.)

ARTISANS/CRAFTERS: Please list all craft items you wish to sell which are made by you.

PREPARED FOOD: Please list all products you produce for sale and whether the food is to take home or eat on site. (Note: You are responsible for complying with all Health Department regulations and permits and you must collect sales tax when applicable.)

BROKERING: Please list any brokered products that you want to request approval to sell. You must be specific and list all items for consideration. Brokered products must be labeled clearly as such and if approved, will not be claimed as home grown.

RETURNING VENDORS, check “NEW ITEM” box if product is a new item.

PRODUCT	GROWN/MADE	BROKERED	NEW ITEM	INTERNAL USE

PRODUCT LIST CONTINUED

PRODUCT	GROWN/MADE	BROKERED	NEW ITEM	INTERNAL USE

NOTES/COMMENTS:

2024 FEES

XX	REGISTRATION FEE (ALL VENDORS)	\$50.00
	ADDITIONAL REGISTRATION FEE FOR APPLICATIONS RECEIVED AFTER FEBRUARY 18TH	\$25.00
Discounted fees are to be paid in full by the Annual Vendor Meeting. Any vendor not paying for the full season in advance, booth payments are to occur once a month, schedule to be provided at the Annual Vendor Meeting. Weekly booth fee payments are not an option.		
	Full Season Vendor Indoor Barn 8'x10' – paid in full by March 30, 2024 discount	\$748.00
	Full Season Vendor Indoor Barn Half Booth – paid in full by March 30, 2024 discount	\$561.00
	Full Season Vendor Pavilion 10'x10' – paid in full by March 30, 2024 discount	\$654.50
	Full Season Vendor Season Outdoor 10'x10' – paid in full by March 30, 2024 discount	\$561.00
	Full Season Vendor Indoor Barn 8'x10' – 4 Week Deposit	\$160.00
	Full Season Vendor Indoor Barn Half Booth – 4 Week Deposit	\$120.00
	Full Season Vendor Outdoor Pavilion 10'x10' – 4 Week Deposit	\$140.00
	Full Season Vendor Outdoor 10'x10' – 4 Week Deposit	\$120.00
	Electric Charge – annual fee for full season on-site Prepared Food vendors only	\$200.00
	Non-Full Season Vendors - \$45/day full stall, \$35/day half stall – list requested dates below	
	Total Paid – Accepted forms of payment are check, cash, Paypal – roundbarnmarket@gmail.org . Vendors are responsible for any returned check/bank fees.	

VENDOR COMPLIANCE AND INDEMNITY AGREEMENT

I, the undersigned, have read the Rules and Regulations of the Pakatakan Farmers' Market and agree to abide by all these Rules and Regulations.

I further agree to operate my booth in accordance with these rules and to pay all applicable fees as set out in the Rules and Regulations. I do understand that the booth rent, length of season and hours of operation are determined by the market management, and even if I do not agree with them, I will abide by them.

I further understand that failure to comply with the above could mean dismissal from the Market. As a Vendor at the Pakatakan Farmers' Market, I agree to SAVE, HOLD HARMLESS, and INDEMNIFY the Pakatakan Farmers' Market and The Round Barn of Halcottsville, their members, employees, and associates, from any and all liability or responsibility pertaining to any damages to person or property on the space reserved for me from said market, when such damages, or liability, arise out of any acts of my own, or of my employees or associates, located at said site.

REQUESTOR / VENDOR'S NAME	SIGNATURE	DATE

INTERNAL USE ONLY	DATE RECEIVED	DATE REVIEWED	DATE PAYMENT PROCESSED